

Setting up the water cooler at your place

1. Examine the packaging for signs of damage-report any damage to the carrier.
2. Remove the carton from your water cooler-lie the water cooler on its side, cut open the tape sealing the bottom flaps of the carton and replace the water cooler in the upright position.
Lift the carton from your water cooler.
3. Remove the shipping bag from the water cooler.
4. Carry out a general inspection of the water cooler, ensuring that:
 - a) There are no marks or physical damage to the water cooler.
 - b) That all accessories are present.
 - c) That the faucets are tight and in an upright position.
 - d) That all the wires and electrical connections are in place at the back of the water cooler.
 - e) That the cold control is set to the medium cold position.
 - f) That the hot water switch is in the "OFF" position.
 - g) That the water cooler is clean and dust free.
5. Sanitize the water cooler.
6. Replace the shipping bag over the water cooler.
7. Replace the carton over the top of the water cooler.
8. The water cooler is now ready for transportation to the customer's place.